
From: TechnologyDepartment
Sent: Friday, December 4, 2020 12:18 PM
To: DL-AllMisdstaff
Subject: Technology Announcements

Greetings MISD Staff,

Please see the important and exciting announcements below.

1. In order to provide more numbers for the new campuses and to provide additional numbers for future growth, we will be changing the way we dial numbers internally and externally.
 - a. After Winter Break internal calls will be made using the following procedure:
 1. When dialing extensions inside the district, the extension will become "5" digits
 1. **Example (1):** If your number is **817-299-1980**, currently you dial **1980**
 2. **AFTER** Jan 1 you will dial **91980**
 3. **Example (2):** If your number is **682-314-0600**, currently you dial **0600**
 4. **AFTER** Jan 1 you will dial **40600**

If you are not sure what your complete campus phone number prefix is, please ask your campus administration.

2. To provide both more numbers and to prevent accidental dialing of 911, we will be changing the number used to access outside lines.
 - a. Currently we use "9" to access outside lines.
 - b. **AFTER** Winter Break you will use "5" to access outside
 - c. **Example:** to call outside **NOW** you dial **9-1-972-333-4567** **AFTER** Jan 1 you will dial **5-1-972-333-4567**

Sincerely,

MISD Technology Staff

**Do not reply to this email. This account is not monitored.
If you need assistance, please call our dedicated Help Desk folks.
Help Desk: 817-299-4357 (817-299-HELP)**

**Thank you,
Mansfield ISD Technology Department**