

## Skyward Widgets: Turn Them On

Stay up to date on all the latest via skyward. Select the following widgets for your skyward home page:

- District News – important district information
- Task Manager – tasks that require action by you
- Calendar Events – upcoming events to note

From your Skyward Home page click "Select Widgets"

Select the recommended widgets then click the "Save" button

Dashboard Maintenance - PS - 6157 - 05.15.06.00.05 - Mozilla Firefox

https://skywardbis.mansfieldisd.org:444/scripts/wsisa.dll/WService=wsFin/skyportadd.w?isPopup=true

### Dashboard Maintenance

HEATHER

#### Everyone's Widgets

- ★ Calendar Events

#### Employee Widgets

- ★ District News
- ★ My Employee's Time Off Per Week
- ★ My Time Off Status
- ★ Task Manager
- ★ Time Off Awaiting My Approval
- ★ Favorites
- ★ My Print Queue
- ★ Task History
- ★ Task Processes
- ★ Time Sheets Awaiting My Approval

#### Secured User Widgets

- ★ AP Invoices Awaiting My Approval
- ★ Release Notifications
- ★ Employee Pseudo Approval

★ Indicates a widget that has been marked as default by the district.

Save

Add Dashboard

Rename Selected Dashboard

Delete Selected Dashboard

Reset Selected Dashboard

Uncheck All Items

Back

File Edit View History Bookmarks Yahoo! Tools Help

Login - Powered by Skyward


https://10.57.11.68/scripts/wsisadll/WService=wsFinTrn/seplog01.w

Search

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**SKYWARD WIDGETS UPDATE:**  
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- District News
- Task Manager
- Calendar Events



**SKYWARD®**

Mansfield Independent School District  
\*\*\*\*\* Mansfield ISD Finance Training 7-15-15 \*\*\*\*\*

Login ID:

Password:

[Forgot your Login/Password?](#)

05.15.06.00.02

Login Area: All Areas

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