

Off Campus PE Information

General Requirements 2017-18

The following is a list of basic requirements that has been established by the Mansfield Independent School District and the Texas Education Agency. **These requirements must be met and maintained to be eligible for participation in the program.**

1. The purpose of the program is to accommodate students who are making a serious effort to develop high level capabilities and to allow them to be involved in an off campus program that provides training exceeding that offered in the school district.
2. Off-Campus physical activity programs will be approved for only those students who have been strongly recommended by qualified instructors.
3. No off-campus program will be allowed if located more than **forty (40) miles** from the Mansfield Independent School Administration Building.
4. Only those students in grades seven (7) through twelve (12) will be eligible for consideration for the off-campus program. No students in elementary or intermediate school will be considered for the off-campus program.
5. Only those students involved in the activities of **ARCHERY, ART SKATING, DANCE, EQUESTRIAN, FENCING, GYMNASTICS, ICE HOCKEY, ICE SKATING, LACROSSE, MARTIAL ARTS, MIDDLE SCHOOL CHEER (please contact OCPE Coordinator for cheer information), ROCK CLIMBING, ROWING, and SQUASH** will be considered.
6. Students applying for Off-Campus Physical Education will be considered under two (2) categories.

CATEGORY ONE: These programs involve a minimum of fifteen (15) hours per week of highly intense, professionally supervised training. Students qualifying at this level may be dismissed from school one period per day for such participation.

CATEGORY TWO: These programs are to be of high quality, well supervised by appropriately trained instructors, and consisting of a minimum of five (5) hours per week. Students certified to participate at this level **MAY NOT** be dismissed from any part of the regular school day.

Please Note: Students participating in this program may receive a maximum of one half credit per semester. For students in grades 9 -12, one credit of Physical Education is required to graduate. A maximum of four credits of Physical Education can be counted towards state high school graduation requirements.

7. **All such participation must always be under the direct supervision of the instructor. Competitions do not count towards practice hours.**

Frequently Asked Questions

Q What are the qualified activities open for off campus PE?

A **ARCHERY, ART SKATING, DANCE, EQUESTRIAN, FENCING, GYMNASTICS, ICE HOCKEY, ICE SKATING, LACROSSE, MARTIAL ARTS, MIDDLE SCHOOL CHEER (please contact OCPE Coordinator for cheer information), ROCK CLIMBING, ROWING, and SQUASH.**

Q Why is there a cost for off campus PE?

A This program is optional to students in Mansfield ISD and the fee is to offset the cost associated with administering the program.

Q How many days a week must a student be enrolled in the qualified activity?

A A student must be enrolled in his/her supervised activity totaling at least 5 hours for Category 2 and at least 15 hours for Category 1. **Only practices taking place on Monday- Saturday will count towards OCPE hours.**

Q How many hours must a student be in practice every day?

A The number of hours must add up to 5 or 15 hours depending upon the requested category. The number of hours may be spread over 6 days a week.

Q Can an elementary or intermediate student be enrolled in off campus PE?

A No, the program is only open to students in grades 7-12.

Q Will my child automatically be scheduled into Off Campus PE if they meet the sport and time requirements?

A Even though a student might meet the sport and time requirement to participate in the Off Campus PE program, the campus will need to determine if they can create a schedule to accommodate the Off Campus PE request.

Q Who changes the student's schedule to reflect Off Campus PE?

A After the application is approved by PE Coordinator, the counselor at the student's home campus will change his/her schedule, in the event they can create a schedule to accommodate the request, to reflect off campus PE.

Q Can a student be enrolled in more than one facility with more than one instructor?

A No, only one facility is responsible for the grade. However, if an athlete has more than one coach within the same facility (strength training coach and tumbling coach) that is allowable. The student/parent would need to indicate which coach is their primary coach and is directly responsible for that student to make sure they are complying with the number of hours required in the Off-Campus Physical Education program.

Application Procedure

Application and Parent Information Packet

[MISD Off-Campus PE Application](#)

[MISD Parent Information Packet](#)

- area to be completed by the student/parent
- area to be read and completed by parent/guardian and student
- area to be completed and signed by the facility instructor
- general guidelines for Off-Campus Physical Education

Procedures

1. Print and complete application.
2. Upon completion, the application needs to be submitted prior to the first Friday of the semester.
3. After the application is reviewed, a confirmation letter to parents will be sent out.
4. A report will be sent to all counselors listing all approved OCPE students. At that time the counselors will put OCPE on the student's schedule.
5. **Off-campus physical education will not be on student's schedule until approval from the PE Coordinator.**
6. Parents and students need to confirm that OCPE is on the student's schedule at the beginning of each semester and the student is receiving a grade for each six weeks.
7. OCPE will show up as a zero or 9th block for middle school students enrolled in Category 2. If you have any questions please check with your school counselor.
8. OCPE will show up on schedules for students enrolled in Category 2. The grade will be posted to the student's transcript at the end of each semester enrolled. If you have any questions, please check with your school counselor.
9. **A new OCPE application must be submitted each school year.**

Fees

THE ENROLLMENT FEE OF \$100.00 FOR THE YEAR or \$100 IF ONLY ONE SEMESTER IS NEEDED. APPLICATION AND PAYMENT IS DUE BY THE FRIDAY OF THE START OF SEMESTER. NO STUDENT WILL BE ENROLLED WITHOUT PAYMENT.

Check, money order and online payments are available for OCPE through August 16, 2017.

- **If paying online (PLEASE NOTE- there is a 4% convenience fee for paying online):**
 - **Online payment Link:**
<https://ticketracker.com/store/item?catalogItemId=11187>
 - **Once you have made your payment and have a confirmation number to include, you may fax your application to Amy Senato at 817-453-6715.**
 - **The confirmation email should come from:**
 - support@totalgatesolutions.com.
 - Please check your junk or clutter folder if you do not receive it in your inbox.
- **If paying by check or money order, please mail completed application and fee to:**

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