



Dear Student & Parent,

It is that time of year when we revisit our planned courses for the 2020-2021 school year. Perhaps your child would be interested in our dual credit program? MISD in conjunction with Tarrant County College (TCC) offers dual credit courses during the regular school day. Students can begin taking select dual credit classes as early as 10th grade, but most classes are available during 11th and 12th grade. In these courses, students may earn college and high school credit at the same time at a reduced cost to them. The student cost for dual credit courses is \$115 per course or \$25 for students that are eligible for free or reduced lunch.

MISD offers multiple ways to earn dual credit. Please see the course guide for information on our dual credit programs. The current course guide can be found online at www.mansfieldisd.org. Click on Find it Fast at the top of the screen and enter Course Guides. It will take you to our web with the most current course guide. The 2020-2021 Course Guide should be available by January when registration officially begins. Additionally your campus guidance counselor is an excellent resource for assistance with dual credit questions.

If your child is interested in taking dual credit courses next year, scan the QR code and follow the necessary steps below to enroll.

1. The first step is to confirm that you have the 80+ GPA required to take a dual credit class under MISD sponsorship. You can confirm your GPA in the counseling office. The secretaries can usually help you with this if you have your ID.
2. The next step is to complete the application on Apply Texas. You will find this application at https://www.applytexas.org/adappc/gen/c_start.WBX. We have a quick guide available to assist you through the process. The application should be completed as soon as possible to allow sufficient time for testing. **Application must be completed one month prior to testing.** After completing your application, you should receive an e-mail within a week with your TCC ID#. **This is not the same as your MISD ID#.**
3. Once you receive your e-mail from TCC with your ID#, please print this e-mail and take it to your counselor or share with your counselor so that we have a record of your TCC ID#.
4. A Pre-assessment activity (PAA) is required prior to TSI testing. Opportunities to view the PAA will be held at each home campus. These sessions may be during lunch, after school or during the school day.
5. The fifth step is to take the TSI assessment. The student will need his/her TCC ID# for testing. The test measures the student's reading, writing and math skills in order to make sure the student can successfully complete college level work. In order to take the TSI, steps 1-4 must be complete. If the TSI is passed, the student may proceed to the next step.
6. The sixth step is for the student to choose courses with the high school counselor.
7. The seventh step is for students to complete self-registration in Webadvisor. This happens the semester before each course begins during a designated TCC window. Registration sessions will occur on each campus to assist students.
8. The final step is for **new students is to register for a mandatory orientation session.** These instructions will be provided during the registration sessions. **Students who do not attend one of the mandatory orientation sessions will be dropped.**

Below are the TSI Dates for your campus. If you follow the process above, a testing session will be scheduled for you. If there are no remaining test days on your campus, please see your counselor for instructions for testing at the SE campus. **The priority registration deadline for classes Fall 2020 is May 1st.** That means

students must have TSI scores submitted by that date. Scores received after that date will only be considered for fall enrollment if:

1. There are available seats in the course(s) of interest.
2. There are sufficient instructional resources available.
3. Students successfully register in Webadvisor.

TCC's final deadline for successful registration is August 17th. No student can be registered for fall classes after that date.

Below are the dates that sessions will be held on each campus.

Campus	PAA/APP Dates	TSI Testing Dates
Frontier	November 20 th (morning session)	February 4 th
Lake Ridge	November 13 th November 14 th February 4 th March 19 th	February 10 th February 11 th March 30 th March 31 st April 16 th
Legacy	November 15 th January 28 th February 11 th March 3 rd	February 7 th February 25 th March 19 th April 1 st
Mansfield	December 6 th January 30 th February 6 th March 26 th	February 13 th March 3 rd March 17 th April 13 th April 17 th
Summit	December 4 th February 19 th March 18 th	February 12 th March 26 th April 15 th
Timberview	January 24 th February 12 th March 4 th	February 18 th March 27 th April 2 nd

Fall Registration window will open April 20th. Sessions will be held on every campus during the window of April 20th-May 21st.

Sincerely,
Jennifer Castrillo
Mansfield Independent School District
Post- Secondary Coordinator

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