



## Mansfield ISD Apps for Education

### Permission Form Signature Page

Mansfield ISD provides technology resources to its students and staff for educational and administrative purposes. The goal in providing these resources is to promote educational and personal success by facilitating resource sharing, innovation and communication with the support and supervision of parents, teachers and support staff. The use of these technology resources is a privilege, not a right.

MISD provides Google Apps for Education and Office 365 for all its staff and students.

This permission form describes the tools and responsibilities for using these resources.

Available\* to ALL MISD students using their district username and password:

Google Apps for Education	Office 365 Education
<i>Can be installed on unlimited devices</i>	<i>Can be installed on up to 5 devices</i>
Google Drive – unlimited storage/per account	One Drive – 1 Terabyte of storage/per account
Docs – word processing	Word – word processing
Sheets – spreadsheets	Excel - spreadsheets
Slides – presentations	PowerPoint - presentations
Gmail- for 1 <sup>st</sup> -12 <sup>th</sup> grade	<i>No Email</i>
Calendar	OneNote Class Notebook
	Sway – digital storytelling

*\*Available to students until they graduate or are no longer enrolled in district*

These resources enable all students to have:

- access, anytime, anywhere to their school work documents, calendars and email on any device (computer, laptop, iOS, Android)
- experience using current technology in order to be productive citizens and lifelong learners
- opportunities to work in a collaborative, real time, digital environment with classmates and teachers
- large amount of secure “cloud-based” storage for school files and projects

### Guidelines for responsible student use:

- **Official email address:** All students 1<sup>st</sup>-12<sup>th</sup> grade are assigned a [username@misdmail.net](mailto:username@misdmail.net) account in order to use “cloud-based” resources such as Google Apps for Education and Office 365 Education. Parents of kindergarten student may request an account by contacting the campus.
- **Prohibited Conduct:** Refer to [MISD Acceptable Use Policy](#)
- **Access Restrictions:** The District maintains the right to IMMEDIATELY withdraw access and use of these resources when there is reason to believe a violation of the law or District policy has occurred. Cases such as this will be referred to a site administrator for further investigation and adjudication.
- **Security:** Mansfield ISD, Google and Microsoft Office provide these educational resources in compliance with COPPA and FERPA as long as parental consent is given. They contain no advertising and do not use student data for advertising purposes.
- **Privacy:** Users of student email are strictly prohibited from accessing files and information other than their own. Users should have no expectation of privacy regarding their use of District property and technology resources. The District reserves the right to access the [username@misdmail.net](mailto:username@misdmail.net) accounts when there is reasonable suspicion that unacceptable use has occurred.

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**FOR PARENTS:**

Please read and initial in the box:

- I confirm that I have read and understand the Mansfield ISD Apps for Education and guidelines for responsible use.
  
- I understand that by participating in Google Apps for Education and Office 365 Education the only information about my child that will be collected and stored electronically is their username and password.
  
- I understand that my child will have an email account. (Grades 1-12) and will be able to send and receive emails INSIDE and OUTSIDE the District.
  
- I understand that I may ask for my child's email account to be removed at any time.

\_\_\_\_\_ **YES**, I give permission for my child to have a Google Apps for Education email account.

\_\_\_\_\_ **NO**, I do not give permission for my child to be assigned a Google Apps for Education email account.

Student name (Print): \_\_\_\_\_

Student ID # (if known): \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_