



Dear Parent/Guardian:

Mansfield ISD welcomes you and your family to a new school year! All students will be required to re-establish 2007-2008 proof of residency (POR) during the month of August. Secondary campuses (grades 5-12) will collect proofs of residence when students pick up their fall schedules. Students attending elementary school (PK-4) in the fall must provide POR verification prior to the first day of school, August 27. Students enrolling during the summer must bring documentation to school upon enrollment. For further information regarding specific dates and times during which personnel will be available to receive and process your records, check your designated campus website by choosing the school name on the drop down menu located on the MISD home page at www.mansfieldisd.org or call the campus main office.

Satisfactory proof of residence includes a current (within last 30 days):

- Electric Bill
- Gas Bill
- Water Bill
- Lease Agreement

Any of the above forms of proof utilized by MISD residents must show a service address. Lease agreements must show a beginning and ending date and the address of the property with signatures from both parties. Families who are in the process of building a home and who are not in possession of the home by the first day of school must take their sales contract and a letter on letterhead stationary from their builder specifying a move-in date to the Student Services Building, 609 E. Broad. Failure to provide the necessary documentation may result in enrollment delays or withdrawal from school.

Sincerely,

A handwritten signature in black ink that reads "Karen P. Wentworth".

Karen Wentworth
Director of Campus Support