

2009-2010 SCHOOL YEAR

MANSFIELD INDEPENDENT SCHOOL DISTRICT

DUTY DAY SCHEDULE

NOTE: Actual Duty Day Dates May be Negotiated with Supervisor in Order to Meet the Needs of the Organization

226 DUTY DAYS 09-10 (Pay periods July-June)
Wednesday, July 1, 2009 – Wednesday, June 30, 2010

Last Duty Day 2008-09
Tuesday, June 30, 2009

Length of Day* - 8.5 hrs.

All Central Office Employees
 Purchasing Department
 Student Nutrition Office Staff
 Police Chief, Sergeant, & Secretary
 Head Football/Athletic Coordinator
 Director & Secretary
 Technology Department (Except Support Techs)
 Registrar/PEIMS Clerk/Receptionist – Sp. Services
 Instructional Coordinators & 3 Secretaries
 Office & Dispatch Staff – Transportation
 Coordinators, Special Ed.

Length of Day* - 8.0 hrs.

Principal & Secretary – Middle & High Schools
 ROTC
 Assistant Principal – High School (2 each)
 Counselor – High School & Career Tech (1 each)
 Ag. Teacher – High School (2)
 Registrar, Bookkeeper, Counselor Secretary – HS
 Administrator & Secretary, BBCTA
 Diagnostician (2)
 Speech Therapist (1)
Length of Day* - 8.5 hrs.
 Police – Officer (11), Truancy Officer (1)
 Maintenance & Custodial Manager,

212 DUTY DAYS 09-10 (Pay periods August-July)
Monday, July 27, 2009 – Friday, June 18, 2010

Last Duty Day 2008-09
Monday, June 15, 2009

Length of Day* - 8.5 hrs.

Health Services Trainer & Secretary

Length of Day* - 8.0 hrs.

Principal & Secretary - Elementary/Intermediate Schools
 Administrator & Secretary – AEC
 Head Band Director – High School
 Head BB Coach – High School
 Assistant Principal – Middle School

207 DUTY DAYS 09-10 (Pay periods August-July)
Monday, July 27, 2009 – Friday, June 11, 2010

Last Duty Day 2008-09
Monday, June 15, 2009

Length of Day* - 8.0 hrs.

LSSP (1)
 Lead Speech Therapist & Brailist
 Clerk, HS Diagnosticians (2)
 Occupational Therapist (1)

Length of Day* - 8.0 hrs.

Assistant Principal – High School
 Computers/Registrar – Middle/Intermediate/AEC
 Behavior Specialist
 Student Nutrition Supervisor (1)

202 DUTY DAYS 09-10 (Pay periods August-July)
Monday, August 3, 2009 – Friday, June 11, 2010

Last Duty Day 2008-09
Friday, June 12, 2009

Length of Day* - 8.0 hrs.

Counselor – High School
 Vocational Teacher – High School/AEC
 Diagnostician/LPC/LSSP
 Occupational & Physical Therapist

Length of Day* - 8.0 hrs.

Academic Support Counselor
 PEIMS/Data Clerk – High School/BBCTA/Ele.
 Related Services Teacher - Visually Impaired

*Lunchtime included.

195 DUTY DAYS 09-10 (Pay periods September-August)
Monday, August 10, 2009 - Wednesday, June 9, 2010

Last Duty Day 2008-09
Wednesday, June 10, 2009

Length of Day* - 8.0 hrs.
Assistant Principal – Intermediate/Elementary
Attendance Clerk – Middle
Teacher – Vocational – High School
ARD Facilitator
Clerk – Special Pops. Career/Tech.
Adapted PE
Clerk, Diagnostician – HS/Mid./Int./Ele.
Student Support Counselors
Child Development Center Staff

Length of Day* - 8.0 hrs.
Counselor – Middle/AEC
Diagnostician (6) & LPC (1) – Sp. Education
Assistant to Administrator – AEC
Speech Therapist (2)
Length of Day* - 8.5 hrs.
Support Tech - Technology
Police Officer (1) & Truancy Officer (1)
Instructional Technology Specialist
Social Worker

190 DUTY DAYS 09-10 (Pay periods September-August)
Wednesday, August 12, 2009 - Friday, June 4, 2010

Last Duty Day 2008-09
Monday, June 8, 2009

Length of Day* - 8.0 hrs.
Secretary, Assistant Principal – High/Middle Schools
Counselor – Intermediate & Elementary

Length of Day* - 8.0 hrs.
Librarian (all)

187 DUTY DAYS 09-10 (Pay periods September-August)
Monday, August 17, 2009 - Friday, June 4, 2010

Last Duty Day 2008-09
Friday, June 5, 2009

Length of Day* - 8.0 hrs.
Teacher (All)
RN
LPC (3) & New OT's & PT's

Length of Day* - 8.0 hrs.
Speech Therapist
Band Director

186 DUTY DAYS 09-10 (Pay periods September-August)
Monday, August 17, 2009 - Friday, June 4, 2010

Last Duty Day 2008-09
Friday, June 5, 2009

Length of Day* - 8.0 hrs.
Aide (All)
Attendance Clerk - High School/Intermediate School
Receptionist, Campus

Length of Day* - 8.0 hrs.
LVN
Length of Day* - 8.5 hrs.
Truancy Officer (1)

261 DUTY DAYS 09-10 (Pay periods September-August)
Tuesday, September 1, 2009 – Tuesday, August 31, 2010
10 Paid Holidays

Last Duty Day 2008-09
Monday, August 31, 2009

Non-Exempt
Custodian/Night Supervisors
Maintenance Staff
Mechanic – Transportation
Police Officer, Truancy Officer & Dispatch
Secretary to Maintenance Director

Exempt
Shop Foreman - Transportation

NOTE: 186-day classroom aides only need 6 SDCE hours to be off January 18, 2010. 186-day office staff need 7.5 hours comp time to be off January 18, 2010. November 23rd is a holiday for all 186-day paraprofessionals. Paras working more than 186 but less than 226 days need 15 hours to be off November 23, 2009, and January 18, 2010. Teachers/professional staff working 187 days or more, need 12 SDCE hours to be off November 23, 2009, and January 18, 2010.

KEY FOR STAFF WHO WORK 212 THROUGH 190 DAYS

212 DUTY DAYS 09-10 (Pay periods August-July)

Monday, July 27, 2009 – Friday, June 18, 2010

- During the school year, same days off as official school calendar
- Need staff development hours to be off 11/23/09 & 1/18/10

Last Duty Day 2008-09

Monday, June 15, 2009

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Monday, July 27, 2009 – Friday, June 11, 2010

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Last Duty Day 2008-09

Monday, June 15, 2009

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Last Duty Day 2008-09

Friday, June 12, 2009

195 DUTY DAYS 09-10 (Pay periods September-August)

Monday, August 10, 2009 - Wednesday, June 9, 2010

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- Need staff development hours to be off 11/23/09 & 1/18/10

Last Duty Day 2008-09

Wednesday, June 10, 2009

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Wednesday, August 12, 2009 - Friday, June 4, 2010

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Last Duty Day 2008-09

Monday, June 8, 2009