

Schedule Problem?

Here's what to do:

- If you are wanting out of or into an athletic course, you must see the coach. He/She will sign the **Add/Drop Request Form available on Wednesday** for approval. The deadline to return this form is Tuesday, September 7th. This form will not be accepted incomplete without all required signatures.
- If you are in a class that you have already passed, received credit through summer school and/or credit recovery, you need to fill out an **Add/Drop Request Form available on Wednesday**.
- If you are unhappy with a scheduled class because it is not a class you requested or you don't like the teacher you are assigned, you can complete an **Add/Drop Request Form available on Wednesday**. Due to full classes, this request may be denied.

Add/Drop Request Forms will be available on Wednesday and processed as soon as possible. Only forms that are completely filled out will be processed. Expect to receive a written or verbal response from your Counselor within 2 weeks after the deadline. Remember that this request will only be granted upon availability of classes.

Thank you so much for your patience and understanding!

THS Counseling Office