



T. A. Howard Middle School

"Where a Knight's Quest for Knowledge Begins"

10/9/07

Dear Parents:

I would like to take this time to inform you about the educational opportunities that are available for your child while they attend T. A. Howard Middle School. Listed below you will find the various ways we use to communicate with you, and the many programs that are accessible. If you have any questions, please feel free to contact me at 817-561-3839 or email me at nealji@mansfieldisd.org

Sincerely,

Jimmy Neal
Principal, TAH

District Webpage / School Webpage: You can access T. A. Howard's webpage by going to www.mansfieldisd.org, click on schools, go to the select schools box, click middle schools and then T.A. Howard. On our school website you will be able to access the school calendar, information about academic teams, extracurricular events, PTA and library.

eSembler web grade: You can access your child's grades through the internet. The eSembler website can be accessed by going to the MISD or school website and clicking on the eSembler button or can go to <http://gradebook.mansfieldisd.org>.

Lesson Plans: Weekly lesson plans are available through eSembler.

Student Handbook / Planners: The student handbook/planner serves a dual purpose. The handbook provides you with information concerning procedures and policies for T. A. Howard students. Also available in the handbook is an organizer, where students can write down assignments daily for each class period. Prior to the start of each class, all teachers post a daily agenda with assignments and all students are encouraged to copy this information.

(See back for additional information)

Parent Conferences: If your child is having a difficult time, a parent conference with the team is always encouraged. All parent conferences are set up through the team leaders. If you would like a conference, please contact the school at 817-561-3828 and the front office will assist you or you are welcome to email one of your child's teachers.

Telephone: Messages for teachers can be left with the secretaries in the front office (817-561-3828) Teachers will return your call as soon as possible. We utilize an automated calling system to inform you of your child's attendance as well as upcoming school events.

Tutorials: To ensure student success, we offer a variety of tutorials. Each team provides a "Homework Haven" for students who need a place to do homework. Students who are in need of assistance can contact their teachers for a tutoring schedule. The C2 computer lab is available in the morning and afternoon on Tuesday, Wednesday and Thursday every week. Students can utilize Reading Academy, Understanding Math, and Study Island. The National Junior Honor Society offers peer tutoring in math on Tuesday and Wednesday from 4:00 to 5:00 in the library.

Recovery Program: Student received a brochure on October 9th providing information about the program. If you have any questions, please contact the appropriate grade level counselor.

Q.U.E.S.T.: Is a class provided daily to help students with organization, study skills and additional tutorials.

Texas Education Agency website: The TEA website provides valuable information concerning TAKS. TAKS study guides are available for download. (<http://www.tea.state.tx.us/>)