

**MANSFIELD ISD**  
**ADDENDUM**  
**2007-2008 HIGH SCHOOL STUDENT HANDBOOK**

**ATTENDANCE SCHOOL**

Students are required to attend Attendance School to make up excessive absences whether those absences are excused or unexcused.

The following attendance policy will be enforced each 18 weeks (semester) for each single-blocked class period:

- 5<sup>th</sup> absence = one Saturday School
- 6<sup>th</sup> absence = two Saturday Schools
- 7<sup>th</sup> absence or more: It is the student's responsibility to contact the appropriate Assistant Principal for an attendance review.

**For double-blocked classes, each period is assessed separately for attendance purposes.**

---

**TARDY POLICY**

The following tardy policy will be enforced each 18 weeks (semester):

- Two "free" tardies to periods 1 and 5 for unforeseen delays
- 3<sup>rd</sup> and 4<sup>th</sup> tardy = 1 Saturday Detention (D Hall)
- 5<sup>th</sup> tardy = 2 Saturday Detentions (D Hall)
- 6<sup>th</sup> tardy = AC Placement
- 7<sup>th</sup> and additional tardies = excessive tardies \*

\*Excessive tardies result in an alternative placement. Five tardies or more within a 6-month period may result in truancy charges being filed with the juvenile courts. (TEC 25.095)

Note:

- Tardies are cumulative per 18 weeks (semester)
- "No show" to Saturday Detention = 2 days AC
- Two tardies in one day = 1 day AC