



To the Parent/Guardian of _____ School: _____

The Mansfield Independent School District is committed to providing parents with the information that they need to help their students be successful. We have put procedures into place which have given parents access to attendance, grades and other information for the past several years. The Infinite Campus Student Data System provides a comprehensive Parent Portal. Parents may establish an account in the Parent Portal and through that account access up to date, key information about all the students in their family beginning the first day of the school year. Attendance and grades will be available beginning as soon after the opening of school as is possible. Other information will be added to the portal during the school year.

The attendance site will be open in the Parent Portal on the first day of school. There may be a delay of up to a week before actual daily attendance is posted to the Portal. This will allow for class leveling and schedule changes which occur at the opening of each school year. The grade site will also be open on the first day of school. Again, there may be a delay of a week or two as schedules finalize and assignments are made and graded. Training in the use of the Infinite Campus Grade Book and Attendance System will be provided to every teacher in the District early in the school year.

The new Infinite Campus Student Data System can be a powerful tool to assist parents and teachers to work together for student success. The Mansfield Independent School District is committed to providing such tools and fostering such cooperative endeavors.

Directions to access the Portal and create your user account are on the MISD webpage at www.mansfieldisd.org/infinitecampus.htm . A parent will use their GUID number at the bottom of this letter on the Infinite Campus Parent Portal System to create their user name and password for their account. Also on the website is a Campus Contact Matrix to help with questions that will arise in the use of the Parent Portal.

Name _____

GUID number _____