MANSFIELD INDEPENDENT SCHOOL DISTRICT
Student Teacher Placement

CRIMINAL HISTORY AUTHORIZATION FORM
ADDENDUM TO APPLICATION
(Confidential)

The Mansfield Independent School District Board Policy GKG(Local) requires certain prospective student teacher applicants to sign a statement allowing the District to obtain criminal history record information. A portion of the Board Policy reads as follows:

> It is District policy to conduct a criminal history record on all adults (age 18 years and older), who work alone with children on school-related activities on or off District property, excluding parents or legal guardians who are working alone with their own children. [See DC(Legal)] This policy is designed to protect children. However, it is not the intention of this policy to put into place unnecessary bureaucratic mechanisms for carrying out this policy.
>
> In order to effectively implement this policy, the following definition of "alone" is hereby adopted. A volunteer works "alone" with a student when the volunteer:
>
> 1. Engages in regular one-on-one interaction with a student in any campus location without the presence of other adults and/or students; or
> 2. Works individually with any child on school-related activities outside the school campus.

The campus shall inform prospective volunteers when their services are to begin, **which will not occur until after review of the individual's criminal history record.**

PLEASE PRINT:

Full Name: _____
Last First Middle

Date of Birth:_____ (mm/dd/yy)

Female ◯ Male ◯ Ethnicity: White ◯ Black ◯ Other ◯

I understand the information I am providing about age, sex, and ethnicity will be used solely for the purpose of obtaining criminal history record information for my service as a volunteer for the District.

_____ _____
Name (Typed name serves as your electronic signature) Date (mm/dd/yy)

IMPORTANT:
Student Teachers: Complete this form and turn it in to your campus program office to be sent to MISD.
Observation Applicants: Complete this form and **SUBMIT** it for processing.

TYPE: STUDENT TEACHER / OBSERVATION (vs)

Email Form