



Job Title: Speech Therapy Assistant **Wage/Hour Status:** Exempt

Reports To: Lead, Assigned Coordinator,
Director of Special Education **Pay Grade:**

Dept. /School: Assigned Campus(es) **Date Revised:** 09/16/2011

Primary Purpose:

Provide speech and language therapy to students with speech, voice, fluency and/or language disorders.

Qualifications:

Education/Certification:

Bachelor's degree in speech disorders from an accredited college or university
Valid Texas license as a Speech Therapy Assistant granted by the State Board of Examiners for Speech-Language Pathology and Audiology (SBESLPA)

Special Knowledge/Skills:

Knowledge of habilitation and/or rehabilitation of speech-language disorders and conditions
Ability to instruct and manage student behavior
Excellent organizational, communication, and interpersonal skills

Experience:

20 clock hours of supervised speech/language observation hours approved by State Board of Examiners for Speech-Language Pathology and Audiology (SBESLPA)

Major Responsibilities and Duties:

Therapy:

1. Assist in planning and providing appropriate individual and group therapy to students consistent with speech and language goals contained in Individual Education Plans (IEP).
2. Participate in assessment of student progress and provide input regarding readiness for termination of therapy services.

Assessment (With Approved Supervision):

3. Participate in independent evaluations to assess students with speech or language disorders and conditions with appropriate supervision.

Consultation:

4. Collaborate with approved supervisor and classroom teachers to plan and implement classroom activities to improve communication skills of students.
5. Participate in provision of professional development regarding identification and understanding of communication deficits in students.
6. Communicate effectively with colleagues, students, and parents.

Student Management:

7. Create an environment conducive to learning and appropriate for the maturity level and interests of students.
8. Establish control and administer discipline according to the Student Code of Conduct and student handbook.

Program Management:

9. Assist in the selection of equipment and instructional materials as appropriate.
10. Maintain documentation of student progress.
11. Comply with policies established by federal and state laws, State Board of Education rule, and board policy.
12. Comply with all district and campus routines and regulations.
13. Participate in professional development activities to improve skills related to job assignment.
14. Other duties as assigned.

Supervisory Responsibilities:

None

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Regular districtwide travel to multiple work locations as assigned; moderate lifting and carrying. May be required to lift and transfer students to and from wheelchair or assist with positioning students with physical disabilities.

NOTE: The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, or skills that may be required.