



## MANSFIELD ISD & TARRANT COUNTY COLLEGE (TCC)

### Dual Credit/Early High School Enrollment

#### GENERAL INFORMATION

Mansfield Independent School District, in conjunction with the Tarrant County College Southeast Campus, offers several courses for dual credit to MISD juniors and seniors. **Students will receive high school and college credit for TCC courses taken and passed through the MISD. To receive weighted credit for TCC courses, students must be enrolled in the course, receive a passing grade in the course, and take the corresponding College Board AP exam in May** (See the Pre-AP and College Board AP section of the MISD High School Course Description Guide or visit [www.collegeboard.com](http://www.collegeboard.com) for exam dates and information). All rules and regulations of the MISD apply in conjunction with these courses. These include but are not limited to absences and grades. Since the student is being given early enrollment at TCC for these courses, the student must be enrolled in a MISD high school throughout the course, or he/she will be dropped from TCC. MISD students must have the following to be enrolled in TCC courses: 80+ overall grade average, a minimum of 12 credits, and the THEA/Accuplacer.

Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service (Fall & Spring semesters only) to TCC classes taught on the Ben Barber Career Tech Academy campus. **Students will be expected to pay \$50 per course/per semester and applicable fees.\*** Fees include but are not limited to the THEA/Accuplacer re-test (\$29.00 as necessary).\*\* **Once the appropriate early high school enrollment paperwork has been distributed by the MISD high schools, it is the responsibility of the student to apply for early enrollment, register for courses, and pay the MISD for their tuition (\$50 per course/per semester).**

*\*Financial assistance is available to those who qualify. Please see your high school counselor for details.*

*\*\*Accuplacer re-test @ TCC: \$29.00*

#### THEA/Accuplacer Information

For information on the Accuplacer, which is a computerized version of THEA, please contact: The MISD office of Tarrant County College Southeast @ the Ben Barber Career Tech Academy, 817-299-1927. *Testing is scheduled in advance and by appointment only.*

#### Accuplacer Passing Scores:

Reading: 78+ Required for HIST 1301-1302, GOVT 2305, PSYC 2301, SOCI 1301  
Writing (Essay): 6, 7, 8 Required for ENGL 1301-1302, ECON 2301  
Essay score 5 requires: Sentence Skills 80+

For information on the paper and pencil version of THEA, you may go to the THEA website at: <http://www.thea.nesinc.com>.

#### GRADING AND ATTENDANCE INFORMATION

Although students register for TCC courses with the assistance of their high schools, the students will have to follow TCC procedures for requesting transcripts of college credit. Students must remember that TCC courses will become part of their **permanent college record. Students will not be allowed to drop a TCC course during a term and cannot enroll into that same course at their MISD high school during the term they are enrolled at TCC.** The exception could be a student who has been sent to the alternative high school campus where there is the possibility of being withdrawn from TCC and placed into a regular high school course. The MISD reserves the right to remove students from TCC courses if they have not met their financial obligations regarding TCC tuition and/or fees.

**Students are treated as college students by the TCC faculty.** There are no progress reports or 6-week grades. The college professors do not call home if the student is not turning in work. **TCC grades (other than the final grade for each class/semester) may only be accessed by the student through the TCC Campus Cruiser online grading system. It is the student's responsibility to contact his/her TCC professor(s) in the event of an absence. This contact needs to be made prior to the absence unless the absence is due to a sudden illness.** Students who attend TCC courses must be **responsible and dependable. Senior students who fail a spring course at TCC (English, Government, or Economics) will not be able to graduate and will have to repeat the course in summer school.**

Students will remain on the MISD calendar. Therefore, in order to make up for MISD holidays which are not TCC holidays, students may be required on occasion to attend TCC courses on Fridays\* or certain MISD holidays (bad weather make-up days, etc.). Students should be given prior notice. In the spring semester, the MISD and TCC spring breaks may fall on two different

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weeks, so as stated previously, there may be Fridays or certain MISD holidays on which TCC classes have been scheduled for this purpose. Students should be given prior notice.

**To receive weighted credit for AP & TCC courses, students must be enrolled in the course, receive a passing grade in the course, and take the corresponding College Board AP exam in May (See the Pre-AP and College Board AP section of this course guide or visit [www.collegeboard.com](http://www.collegeboard.com) for exam dates and information). Weighted credit will automatically be given to students who receive passing grades in Pre-AP courses.**

*\*TCC classes typically do not meet on Fridays, with the exception of Pre-Calculus and the online/distance learning Government course.*

## **TCC COURSE OFFERINGS FOR JUNIOR STUDENTS**

**TARRANT COUNTY COLLEGE (TCC) UNITED STATES HISTORY**  
**Prerequisite: 80+ Overall GPA & THEA/Accuplacer Test**

**Placement: 11**  
**Credits: 1**

TCC corresponding college credit: HIST 1301 – U. S. History to 1876 (3 semester hours)  
HIST 1302 – U. S. History since 1876 (3 semester hours)

This is a regular college-level US History course in which dual credit will be awarded for college US History and high school US History. Students may receive up to 6 hours of college credit. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) PSYCHOLOGY**  
**Prerequisite: 80+ overall GPA & THEA/Accuplacer Test**

**Placement: 11-12**  
**Credits: ½**

TCC corresponding college credit: PSYC 2301 – Introduction to Psychology (3 semester hours)

This is a regular college-level Psychology course in which dual credit will be awarded for college Psychology and high school Psychology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) SOCIOLOGY**  
**Prerequisite: 80+ overall GPA & THEA/Accuplacer Test**

**Placement: 11-12**  
**Credits: ½**

TCC corresponding college credit: SOCI 1301 – Introduction to Sociology (3 semester hours)

This is a regular college-level Sociology course in which dual credit will be awarded for college Sociology and high school Sociology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

## TCC COURSE OFFERINGS FOR SENIOR STUDENTS

**TARRANT COUNTY COLLEGE (TCC) ENGLISH IV**  
**Prerequisite: 80+ Overall GPA & THEA/Accuplacer Test**

**Placement: 12**  
**Credits: 1**

TCC corresponding college credit: ENGL 1301 – Composition I (3 semester hours)  
ENGL 1302 – Composition II (3 semester hours)

This is a regular college-level English course in which dual credit will be awarded for college freshman English and English IV. Students may receive up to 6 hours of college credit. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) PRE-CALCULUS**  
**Prerequisite: Algebra II or Pre-AP Algebra II, 80+ Overall GPA & THEA/Accuplacer Test**

**Placement: 12**  
**Credits: 1**

TCC corresponding college credit: MATH 1316 – Trigonometry (3 semester hours)  
MATH 2412 – Pre-Calculus (4 semester hours)

This is a regular college-level Pre-Calculus course in which dual credit will be awarded. The student will receive up to 7 hours college credit and 1 high school credit for the two successfully completed semesters. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes. This course is designed for seniors who are taking their final math course. The student considering Calculus should plan to take Pre-Calculus at his/her high school.**

**TARRANT COUNTY COLLEGE (TCC) BIOLOGY**  
**Prerequisite: 80+ Overall GPA & THEA/Accuplacer Test**

**Placement: 12**  
**Credits: 1**

TCC corresponding college credit: BIOL 1408 – General College Biology I (4 semester hours)  
BIOL 1409 – General College Biology II (4 semester hours)

This is a regular college-level introductory biology course for the non-science major in which dual credit will be awarded. Students may receive up to 8 hours of college credit. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) GOVERNMENT**  
**Prerequisite: 80+ overall GPA & THEA/Accuplacer Test**

**Placement: 12**  
**Credits: ½**

TCC corresponding college credit: GOVT 2305 – U. S. Government (3 semester hours)

This is a regular college-level Political Science course in which dual credit will be awarded for college Political Science and Government. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) GOVERNMENT (Online/Distance Learning)**  
**Prerequisite: 80+ overall GPA, THEA/Accuplacer Test, & Student Interview**

**Placement: 12**  
**Credits: ½**

TCC corresponding college credit: GOVT 2305 – U. S. Government (3 semester hours)

**(This course will be offered during the fall semester only.)**

**Online/Distance Learning Course:** This is a regular college-level online/distance learning Political Science course in which dual credit will be awarded for college Political Science and Government. The student will receive 3 hours college credit and ½ high school credit when completed successfully. The majority of this course will be completed via online/distance learning methods. Students will, however, be required to attend this TCC course on the Ben Barber Career Tech Academy campus every other Friday during 1<sup>st</sup> or 4<sup>th</sup> block. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes. The student will also be required to interview with TCC administration before he/she is approved for enrollment in this course.**

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**TARRANT COUNTY COLLEGE (TCC) ECONOMICS**  
**Prerequisite: 80+ Overall GPA & THEA/Accuplacer Test**

**Placement: 12**  
**Credits: ½**

TCC corresponding college credit: ECON 2301 – Principles of Macroeconomics (3 semester hours)

This is a regular college-level Economics course in which dual credit will be awarded for college Economics and Economics. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) PSYCHOLOGY**  
**Prerequisite: 80+ overall GPA & THEA/Accuplacer Test**

**Placement: 11-12**  
**Credits: ½**

TCC corresponding college credit: PSYC 2301 – Introduction to Psychology (3 semester hours)

This is a regular college-level Psychology course in which dual credit will be awarded for college Psychology and high school Psychology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TARRANT COUNTY COLLEGE (TCC) SOCIOLOGY**  
**Prerequisite: 80+ overall GPA & THEA/Accuplacer Test**

**Placement: 11-12**  
**Credits: ½**

TCC corresponding college credit: SOCI 1301 – Introduction to Sociology (3 semester hours)

This is a regular college-level Sociology course in which dual credit will be awarded for college Sociology and high school Sociology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The THEA test must be taken before students will be allowed to enroll in TCC classes.**

**TCC REGISTRATION PROCEDURES:**

- ✓ **The MISD Student & Parent/Guardian Agreement must be turned in to your high school counselor by:**

\_\_\_\_\_

- ✓ **TCC registration for MISD dual credit students will begin on:**

\_\_\_\_\_.

- ✓ **MISD students must have the TCC registration process completed by:**

\_\_\_\_\_.

**\*\*\*\*Registration for spring classes will take place in the late fall.\*\*\*\***

**REQUIRED PAPERWORK/DOCUMENTATION**

Students are required to complete/provide the following documentation in order to register for classes at TCC:

- TCC Application
- TCC Residency Form
- TCC High School Early Enrollment Form (must be signed by high school counselor)
- High School Transcript
- THEA/Accuplacer
- MISD Student & Parent/Guardian Agreement

**Once the appropriate early high school enrollment paperwork has been distributed by the MISD high schools, it is the responsibility of the student to apply for early enrollment, register for courses, and pay the MISD for their tuition (\$50 per course/per semester).** The date mentioned above is when TCC will begin registering MISD dual credit students. MISD dual credit students may not register before that date. **TCC will, however, allow students to take the THEA/Accuplacer before registration for MISD students begins.** For information on the Accuplacer, which is a computerized version of THEA, please contact: The MISD office of Tarrant County College Southeast @ the Ben Barber Career Tech Academy, 817-299-1927. *Testing is scheduled in advance and by appointment only.*

Students who have not completed the TCC registration process by the date mentioned above will be removed from their TCC dual credit course(s) and placed into the appropriate high school course(s). If there is an extenuating circumstance which prevents a student from enrolling or registering with TCC, the student should notify his/her high school counselor as soon as possible.

**A Note to Seniors:** If you took a TCC course as a junior, you will not be required to take the THEA/Accuplacer again unless you did not score high enough on a portion of the test needed for a course you plan to take as a senior. If this is your first time to take a TCC course, you must take the THEA/Accuplacer. If you are taking Pre-Calculus, you may be expected to take a TCC math placement test in addition to the THEA/Accuplacer. Please ask the MISD office of Tarrant County College Southeast @ the Ben Barber Career Tech Academy (817-299-1927)for details about math placement.



**Student & Parent/Guardian Agreement  
For  
TCC Dual Credit/Early High School Enrollment**

\_\_\_\_\_ MISD Student ID#      \_\_\_\_\_ Student: Last Name, First Name      \_\_\_\_\_ Grade (Next Year)

\_\_\_\_\_ Street Address

\_\_\_\_\_ City, State and Zip Code

\_\_\_\_\_ Home Phone #

\_\_\_\_\_ Student Cell Phone#

\_\_\_\_\_ Parent Work/Cell Phone#

**Course Selection(s):**

- |       |  |   |
|-------|--|---|
| _____ | U. S. History                                | [HIST 1301 – U. S. History to 1876 (3 semester hours)]<br>[HIST 1302 – U. S. History since 1876 (3 semester hours)]       |
| _____ | Psychology                                   | [PSYC 2301 – Introduction to Psychology (3 semester hours)]   |
| _____ | Sociology                                    | [SOCI 1301 – Introduction to Sociology (3 semester hours)]  |
| _____ | English IV                                   | [ENGL 1301 – Composition I (3 semester hours)]<br>[ENGL 1302 – Composition II (3 semester hours)]                         |
| _____ | U. S. Government                             | [GOVT 2305 – U. S. Government (3 semester hours)]   |
| _____ | Online/Distance Learning<br>U. S. Government | [GOVT 2305 – U. S. Government (3 semester hours)]   |
| _____ | Economics                                    | [ECON 2301 – Principles of Macroeconomics (3 semester hours)]   |
| _____ | Pre-Calculus                                 | [MATH 1316 – Trigonometry (3 semester hours)]<br>[MATH 2412 – Pre-Calculus (4 semester hours)]                            |
| _____ | Biology                                      | [BIOL 1408 – General College Biology I (4 semester hours)]<br>[BIOL 1409 – General College Biology II (4 semester hours)] |

**Parents and Students:** Please **initial** each of the following statements.

1. \_\_\_\_\_ I have read and understand all of the policies and procedures that pertain to TCC Dual Credit/Early High School Enrollment.

2. \_\_\_\_\_ I understand that once the appropriate early high school enrollment paperwork has been distributed by the MISD high schools, it is the responsibility of the student to apply for early enrollment, register for courses, and pay the MISD for tuition (\$50 per course/per semester) prior to the registration deadline set by the MISD.
3. \_\_\_\_\_ I understand that payment of TCC tuition and fees (\$50 per course/per semester) to the MISD is the responsibility of the student/parent/guardian.
4. \_\_\_\_\_ I recognize that TCC classes typically do not meet on Fridays, with the exception of Pre-Calculus and the online/distance learning Government course. I also recognize that in order to make up for MISD holidays which are not TCC holidays, students may be required on occasion to attend TCC classes on Fridays or certain MISD holidays (bad weather make-up days, etc.).
5. \_\_\_\_\_ I understand that the MISD is not responsible for students during the class period/days during which their TCC classes do not meet.
6. \_\_\_\_\_ I realize that since students are being given early enrollment at TCC for dual credit courses, students must be enrolled in the MISD throughout their course(s), or they will be dropped from TCC. If it becomes necessary for a student to withdraw from school in the MISD/TCC, the student will be responsible for his/her withdrawal from TCC. **I understand that refunds for TCC courses will not be made.**
7. \_\_\_\_\_ I understand that students who earn a "D" or an "F" on their TCC transcript will be required to return to their MISD high school for the following semester/school year. I also understand that any student who earns a "D" or an "F" on his/her TCC transcript will not be allowed to return to TCC as a dual credit student for the remainder of his/her high school career.
8. \_\_\_\_\_ I understand that **MISD students will not be allowed to drop a TCC course during a semester and cannot enroll into that same course at their MISD high school during the semester they are enrolled at TCC.** The exception could be a student who has been sent to the alternative high school campus where there is the possibility of being withdrawn from TCC and placed into a regular high school course.
9. \_\_\_\_\_ I give permission to TCC to release grades to the MISD each semester this student is enrolled in the dual credit/early high school enrollment program.
10. \_\_\_\_\_ I am aware that college courses can and often do require a minimum of 2 hours of study per evening. Also, in order to be successful at TCC, I realize that time must be budgeted wisely. **In addition, I realize that senior students must pass their spring semester TCC courses in order to graduate.**
11. \_\_\_\_\_ I understand that all rules and regulations of the MISD apply in conjunction with TCC dual credit courses. These include but are not limited to **absences** and grades. I am aware that **TCC grades (other than the final grade for each class/semester) may only be accessed by the student through the TCC Campus Cruiser online grading system.** I realize that it is the student's responsibility to contact his/her TCC professor(s) in the event of an absence. This contact needs to be made prior to the absence unless the absence is due to a sudden illness.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date