

**MISD ONLINE CREDIT RECOVERY
PM ACADEMY PROGRAM
Fall 2009**

Purpose: The MISD Online Credit Recovery - PM Academy Program provides students the unique opportunity to recover credits for failed courses through online access 24/7.

Location: Alternative Education Center - 902 E. Broad Street - Mansfield, TX 76063 (817-299-5800)

Days & Times: Monday afternoons from 3:00 – 4:45 p.m.

Who: All MISD 9th-12th grade students who want to recover credit for failed courses may register to attend the MISD Online Credit Recovery - PM Academy Program.

Tuition: Tuition fees for the MISD Online Credit Recovery - PM Academy is \$80.00 per course.

Payment: Must be a money order payable to Mansfield ISD. Payments are to be given to (Mrs. Corey Alaniz) the Secretary at the Alternative Education Center. All tuition fees are due at the time of registration.

Refunds: No refunds will be given once registration takes place (unless the class does not make). All completed class work will be forfeited if the student does not complete the course.

Attendance: It becomes the responsibility of the student to attend the Orientation on Monday, September 14, 2009 and to finish the course by Tuesday, October 20, 2009. It is highly recommended that the student takes at least one (1) mastery test each week.

Credit/Grade Reporting: Semester final grades will be reported directly to the home campus registrar. A maximum of two (2) full credits (four half credits) may be earned in the MISD Online Credit Recovery - PM Academy Program.

Mastery: Students must earn a grade of 70 or higher on all Mastery Tests.

Accelerated Learning: The student may move as quickly through the course work as he/she is capable. The student works independently from other students enrolled in the online course.

Code of Conduct: Students will adhere to the MISD student code of conduct with the understanding that they may be removed from the program for disciplinary infractions, forfeiting their registration fee.

Recommendation: The student must be recommended by his/her home campus counselor. The registration form must be signed by the counselor, parent and student.

Registration: Regular registration is open any time prior to the first class day which is Monday, September 14, 2009. There is no late registration.

Cycle: Monday, September 14 – Tuesday, October 20, 2009

All MISD Online Credit Recovery - PM Academy work must be completed by Tuesday, October 20, 2009.