

Checklist for Student Receiving Special Services Assigned to BIC

Student _____

Grade _____

Campus _____

Asst/Associate Principal _____

Counselor _____

Please make sure that all of the following information is included in this file:

- ____ 1. The Notice of Assignment to the Behavior Intervention Center has been completed
- ____ 2. The BIC Processing Form has been completed (Student course schedule and Current grades)
- ____ 3. The current IEP has been sent to the Behavior Intervention Center. Student cannot attend until IEP is on BIC campus.
 - ____ Modifications sheet
 - ____ Goals sheet
 - ____ Behavior Intervention Plan (if applicable)

***Note: Transportation will only be provided for Special Needs student scheduled on a Special Needs bus, prior to placement in BIC.**

- ____ 4. Confidentiality Records Log (signature of teacher)
- ____ 5. Teacher Signature forms (signed) that they have received a copy of the current IEP, with modifications sheet, goals sheet and BIP.