



Job Title:	Painter	Wage/Hour Status:	Non-Exempt
Reports To:	General Maintenance Supervisor	Pay Grade:	Maintenance Pay Group 2
Dept. /School:	Maintenance Department	Date Revised:	11/07/2011

Primary Purpose:

Responsible for maintaining the appearance of all facilities, including walls, ceilings, awnings, and any other area that is painted. May work alone or be assisted by others as required. Assist in maintaining shop, vehicles, tools and equipment.

Qualifications:

Education/Certification:

Valid Texas driver's license
Good driving record
High school diploma or GED, preferred

Special Knowledge/Skills:

Strong written and oral communication skills
General knowledge of all types of paints, cleaners, and any other type of chemicals that will be used
General knowledge of NFPA Fire and Life Safety Codes, Uniform Building Codes, Americans with Disabilities Act (ADA), Environmental Protection Agency (EPA) regulations and Occupational Safety and Health Association (OSHA) codes
General knowledge of drywall installation and tape and bed work to include matching existing texture

Experience:

Four years experience in maintenance of school facilities or equivalent commercial building maintenance experience

Major Responsibilities and Duties:

1. Plan, organize and accomplish jobs as assigned, assuming responsibility for accuracy, appearance, and timeliness of jobs.
2. Assume responsibility for planning, purchasing material and directing efforts of employees in the finish stage of any renovations or additions.
3. Communicate with appropriate campus administrators and supervisor to ensure that they are aware of work to be done and class disruptions are kept to the minimum possible.
4. Responsible for maintaining positive relationships and communications with campus administrators and teachers as well as maintaining a positive image to the general public.
5. Responsible for timely and accurate work order documentation and submittal.

6. Completes timesheet as required by supervisor.

Safety:

7. Ensuring that all safety procedures are followed.
8. Operate tools, equipment, and machinery according to prescribed safety procedures.
9. Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.
10. Ensure that vehicles, equipment, and tools are in safe operating condition.
11. Inspect and adjust tools and equipment for safety and efficiency.
12. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.

Inventory and Equipment:

13. Coordinate the storage and use of all equipment, tools, and supplies used.
14. Prepare, implement, and maintain preventive maintenance and repair procedures for equipment and tools.
15. Recommend replacement of existing equipment.

Other:

16. Drive light truck throughout the district and to accomplish assigned tasks.
17. Other duties as assigned.

Supervisory Responsibilities:

None

Equipment Used:

Standard power tools and hand tools (paint brushes, ladders, saws, planners, drills, compressor and airless paint sprayer, etc.). Light truck.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Continual walking, standing, climbing, power lifts, scaffolds, heavy lifting and carrying, stooping, bending, kneeling, stooping, squatting, and reaching. Work outside and inside and around moving objects or vehicles. Exposure to extreme temperatures, dust, fumes, odors, chemicals, and loud noises, mechanical and electrical hazards normally associated with construction and shop operations. Occasional work at heights up to 30' above ground. Exposure to slippery and uneven walking surfaces. Frequent district wide travel.

NOTE: The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, or skills that may be required.