



**Job Title:** Grounds Equipment Operator      **Wage/Hour Status:** Non-Exempt  
**Reports To:** Grounds Foreman      **Pay Grade:** Maintenance Pay Group 1  
**Dept. /School:** Maintenance      **Date Revised:** 10/26/2011

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**Primary Purpose:**

Maintain safe and attractive grounds and landscaping for the district.

**Qualifications:**

**Education/Certification:**

Valid Texas driver's license  
High School Diploma or GED, preferred

**Special Knowledge/Skills:**

Ability to read and understand written instructions  
Ability to communicate (verbally)  
Ability to operate tractor and landscaping equipment  
Ability to operate riding or power mower, power tools, and hand tools  
Willingness to attend school and seminars to obtain necessary license

**Experience:**

Two years grounds maintenance or equipment operation experience, preferred

**Major Responsibilities and Duties:**

**Grounds and Landscaping:**

1. Mow and detail all district grounds, including athletic fields.
2. Care for trees, shrubs, and flowers by watering, pruning, fertilizing, mulching, caring for beds, and controlling weeds.
3. Plant shrubs and vegetation.
4. Assist with the preparation of athletic fields for games, including chalking fields.
5. Water grounds when necessary.
6. Collect and dispose of leaves, dirt, rubbish, and refuse from district facilities.
7. Properly operate and maintain a tractor and associated equipment.

**Safety:**

8. Operate tools and equipment according to prescribed safety procedures.
9. Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.

10. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.
11. Help keep vehicle, equipment, and tools in safe operating condition.
12. Inspect and adjust tools and equipment for safety and efficiency and perform preventive maintenance as needed.

**Other:**

13. Periodically transport workers and equipment to work sites throughout the district.
14. Other duties as assigned.

**Supervisory Responsibilities:**

None

**Equipment Used:**

Tractor and associated attachment, 6 foot turf mowers, riding and power mower, gas-powered weed trimmer, blower, edger, striping machine, garden and hand tools, posthole aerator and aerator. Operate ½ ton to 1 ton truck with trailer.

**Working Conditions:**

**Mental Demands/Physical Demands/Environmental Factors:**

Continual walking, standing, climbing, stooping, bending, kneeling, reaching, and heavy lifting and carrying. Work outside and around moving objects or vehicles. Exposure to extreme temperatures, dust, chemicals (herbicides and fertilizer), and loud noises. Exposure to slippery and uneven walking surfaces. Frequent district wide travel.

*NOTE: The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, or skills that may be required.*