



MANSFIELD ISD & TARRANT COUNTY COLLEGE (TCC)

Dual Credit/Early High School Enrollment

GENERAL INFORMATION

Mansfield Independent School District, in conjunction with the Tarrant County College Southeast Campus, offers several courses for dual credit to MISD juniors and seniors. **Students will receive high school and college credit for TCC courses taken and passed through the MISD. To receive weighted credit for a TCC course, a student must be enrolled in the TCC course and receive a passing grade in the course.** All rules and regulations of the MISD apply in conjunction with these courses. These include but are not limited to absences and grades. Since the student is being given early enrollment at TCC for these courses, the student must be enrolled in a MISD high school throughout the course, or he/she will be dropped from TCC. MISD students must have the following to be enrolled in TCC courses: 80+ overall grade average, a minimum of 12 credits, and satisfactory scores on the Accuplacer.

Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service (Fall & Spring semesters only) to TCC classes taught on the Ben Barber Career Tech Academy campus. **Pending continued availability of funding, students may only be expected to pay \$50 per course/per semester and applicable fees.*** Fees include but are not limited to the Accuplacer re-test (\$29.00 as necessary). **Once the appropriate early high school enrollment paperwork has been distributed by the MISD high schools, it is the responsibility of the student to apply for early enrollment, register for courses, and pay the MISD for his/her tuition.**

**Financial assistance is available to those who qualify. Please see your high school counselor for details.*

Accuplacer Information

For information on the Accuplacer, please contact: The MISD office of **Tarrant County College Southeast @** the Ben Barber Career Tech Academy, 817-299-1927. *Testing is scheduled in advance and/or by appointment only.*

Accuplacer Passing Scores:

Reading (78+): Required for HIST 1301-1302, GOVT 2305, PSYC 2301, SOCI 1301

Writing/Essay (6, 7, 8): Required for ENGL 1301-1302,

Writing/Essay score of 5 requires: Sentence Skills(80+)

Reading (78+) **or** Writing/Essay (6, 7, 8): Required for ECON 2301, BIOL 1408-1409

GRADING AND ATTENDANCE INFORMATION

Although students register for TCC courses with the assistance of their high schools, the students will have to follow TCC procedures for requesting transcripts of college credit. Students must remember that TCC courses will become part of their **permanent college record. Students will not be allowed to drop a TCC course during a term and cannot enroll into that same course at their MISD high school during the term they are enrolled at TCC.** The exception could be a student who has been sent to the alternative high school campus where there is the possibility of being withdrawn from TCC and placed into a regular high school course. The MISD reserves the right to remove students from TCC courses if they have not met their financial obligations regarding TCC tuition and/or fees.

Students are treated as college students by the TCC faculty. There are no progress reports or 6-week grades. The college professors do not call home if the student is not turning in work. **TCC grades may be accessed by the student through the TCC Campus Cruiser online grading system. It is the student's responsibility to contact his/her TCC professor(s) in the event of an absence. This contact needs to be made prior to the absence unless the absence is due to a sudden illness.** Students who attend TCC courses must be **responsible and dependable. Senior students who fail a spring course at TCC (English, Government, or Economics) will not be able to graduate and will have to repeat the course in summer school.**

Students will remain on the MISD calendar. Therefore, in order to make up for MISD holidays which are not TCC holidays, students may be required on occasion to attend TCC courses on Fridays or certain MISD holidays (bad weather make-up days, etc.). Students should be given prior notice by their TCC professor(s). In the spring semester, the MISD and TCC spring breaks may fall on two different weeks, so as stated previously, there may be Fridays or certain MISD holidays on which TCC classes have been scheduled for this purpose. Students should be given prior notice by their TCC professor(s).

TCC COURSE OFFERINGS FOR JUNIOR STUDENTS

TARRANT COUNTY COLLEGE (TCC) PRE-CALCULUS **Placement: 11-12**
Prerequisite: Algebra II or Pre-AP Algebra II, 80+ Overall GPA & Accuplacer Test **Credits: 1**

TCC corresponding college credit: MATH 1316 – Trigonometry (3 semester hours)
MATH 2412 – Pre-Calculus (4 semester hours)

This is a regular college-level Pre-Calculus course in which dual credit will be awarded. The student will receive up to 7 hours college credit and 1 high school credit for the two successfully completed semesters. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) UNITED STATES HISTORY **Placement: 11**
Prerequisite: 80+ Overall GPA & Accuplacer Test **Credits: 1**

TCC corresponding college credit: HIST 1301 – U. S. History to 1876 (3 semester hours)
HIST 1302 – U. S. History since 1876 (3 semester hours)

This is a regular college-level US History course in which dual credit will be awarded for college US History and high school US History. Students may receive up to 6 hours of college credit. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) PSYCHOLOGY **Placement: 11-12**
Prerequisite: 80+ overall GPA & Accuplacer Test **Credits: ½**

TCC corresponding college credit: PSYC 2301 – Introduction to Psychology (3 semester hours)

This is a regular college-level Psychology course in which dual credit will be awarded for college Psychology and high school Psychology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) SOCIOLOGY **Placement: 11-12**
Prerequisite: 80+ overall GPA & Accuplacer Test **Credits: ½**

TCC corresponding college credit: SOCI 1301 – Introduction to Sociology (3 semester hours)

This is a regular college-level Sociology course in which dual credit will be awarded for college Sociology and high school Sociology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TCC COURSE OFFERINGS FOR SENIOR STUDENTS

TARRANT COUNTY COLLEGE (TCC) ENGLISH IV
Prerequisite: 80+ Overall GPA & Accuplacer Test

Placement: 12
Credits: 1

TCC corresponding college credit: ENGL 1301 – Composition I (3 semester hours)
ENGL 1302 – Composition II (3 semester hours)

This is a regular college-level English course in which dual credit will be awarded for college freshman English and English IV. Students may receive up to 6 hours of college credit. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) PRE-CALCULUS
Prerequisite: Algebra II or Pre-AP Algebra II, 80+ Overall GPA & Accuplacer Test

Placement: 11-12
Credits: 1

TCC corresponding college credit: MATH 1316 – Trigonometry (3 semester hours)
MATH 2412 – Pre-Calculus (4 semester hours)

This is a regular college-level Pre-Calculus course in which dual credit will be awarded. The student will receive up to 7 hours college credit and 1 high school credit for the two successfully completed semesters. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) BIOLOGY
Prerequisite: 80+ Overall GPA & Accuplacer Test

Placement: 12
Credits: 1

TCC corresponding college credit: BIOL 1408 – General College Biology I (4 semester hours)
BIOL 1409 – General College Biology II (4 semester hours)

This is a regular college-level introductory biology course for the non-science major in which dual credit will be awarded. Students may receive up to 8 hours of college credit. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) GOVERNMENT
Prerequisite: 80+ overall GPA & Accuplacer Test

Placement: 12
Credits: ½

TCC corresponding college credit: GOVT 2305 – U. S. Government (3 semester hours)

This is a regular college-level Political Science course in which dual credit will be awarded for college Political Science and Government. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) ECONOMICS
Prerequisite: 80+ Overall GPA & Accuplacer Test

Placement: 12
Credits: ½

TCC corresponding college credit: ECON 2301 – Principles of Macroeconomics (3 semester hours)

This is a regular college-level Economics course in which dual credit will be awarded for college Economics and Economics. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) PSYCHOLOGY
Prerequisite: 80+ overall GPA & Accuplacer Test

Placement: 11-12
Credits: ½

TCC corresponding college credit: PSYC 2301 – Introduction to Psychology (3 semester hours)

This is a regular college-level Psychology course in which dual credit will be awarded for college Psychology and high school Psychology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TARRANT COUNTY COLLEGE (TCC) SOCIOLOGY
Prerequisite: 80+ overall GPA & Accuplacer Test

Placement: 11-12
Credits: ½

TCC corresponding college credit: SOCI 1301 – Introduction to Sociology (3 semester hours)

This is a regular college-level Sociology course in which dual credit will be awarded for college Sociology and high school Sociology. The student will receive 3 hours college credit and ½ high school credit when completed successfully. Students will attend TCC classes on the Ben Barber Career Tech Academy campus. MISD provides bus shuttle service to TCC classes at Ben Barber (Fall & Spring semesters only). **The Accuplacer test must be taken before students will be allowed to enroll in TCC classes.**

TCC REGISTRATION PROCEDURES:

- ✓ **The MISD Student & Parent/Guardian Agreement must be turned in to your high school counselor by:**

- ✓ **TCC registration for MISD dual credit students will begin on:**

_____.

- ✓ **MISD students must have the TCC registration process completed by:**

_____.

******Registration for spring classes will take place in the late fall.******

REQUIRED PAPERWORK/DOCUMENTATION

Students are required to complete/provide the following documentation in order to register for classes at TCC:

- TCC Application
- TCC Residency Form
- TCC High School Early Enrollment Form (must be signed by high school counselor)
- High School Transcript
- Accuplacer
- MISD Student & Parent/Guardian Agreement

Once the appropriate early high school enrollment paperwork has been distributed by the MISD high schools, it is the responsibility of the student to apply for early enrollment, register for courses, and pay the MISD for his/her tuition. The date mentioned above is when TCC will begin registering MISD dual credit students. MISD dual credit students may not register before that date. **TCC will, however, allow students to take the Accuplacer before registration for MISD students begins.** For information on the Accuplacer, please contact: The MISD office of Tarrant County College Southeast @ the Ben Barber Career Tech Academy, 817-299-1927. *Testing is scheduled in advance and by appointment only.*

Students who have not completed the TCC registration process by the date mentioned above will be removed from their TCC dual credit course(s) and placed into the appropriate high school course(s). If there is an extenuating circumstance which prevents a student from enrolling or registering with TCC, the student should notify his/her high school counselor as soon as possible.

A Note to Seniors: If you took a TCC course as a junior, you will not be required to take the Accuplacer again unless you did not score high enough on a portion of the test needed for a course you plan to take as a senior. If this is your first time to take a TCC course, you must take the Accuplacer.



**Student & Parent/Guardian Agreement
For
TCC Dual Credit/Early High School Enrollment**

_____ MISD Student ID# _____ Student: Last Name, First Name _____ Grade (Next Year)

_____ Street Address

_____ City, State and Zip Code

_____ Home Phone # _____ Student Cell Phone# _____ Parent Work/Cell Phone#

Course Selection(s):

- | | | |
|-------|------------------|---|
| _____ | U. S. History | [HIST 1301 – U. S. History to 1876 (3 semester hours)]
[HIST 1302 – U. S. History since 1876 (3 semester hours)] |
| _____ | Psychology | [PSYC 2301 – Introduction to Psychology (3 semester hours)] |
| _____ | Sociology | [SOCI 1301 – Introduction to Sociology (3 semester hours)] |
| _____ | English IV | [ENGL 1301 – Composition I (3 semester hours)]
[ENGL 1302 – Composition II (3 semester hours)] |
| _____ | U. S. Government | [GOVT 2305 – U. S. Government (3 semester hours)] |
| _____ | Economics | [ECON 2301 – Principles of Macroeconomics (3 semester hours)] |
| _____ | Pre-Calculus | [MATH 1316 – Trigonometry (3 semester hours)]
[MATH 2412 – Pre-Calculus (4 semester hours)] |
| _____ | Biology | [BIOL 1408 – General College Biology I (4 semester hours)]
[BIOL 1409 – General College Biology II (4 semester hours)] |

Parents and Students: Please **initial** each of the following statements.

1. _____ I have read and understand all of the policies and procedures that pertain to TCC Dual Credit/Early High School Enrollment.
2. _____ I understand that once the appropriate early high school enrollment paperwork has been distributed by the MISD high schools, it is the responsibility of the student to apply for early enrollment, register for courses, and pay the MISD for tuition prior to the registration deadline set by the MISD.

3. ____ ____ I understand that payment of TCC tuition and fees to the MISD is the responsibility of the student/parent/guardian.
4. ____ ____ I recognize that TCC classes typically do not meet on Fridays. I also recognize that in order to make up for MISD holidays which are not TCC holidays, students may be required on occasion to attend TCC classes on Fridays or certain MISD holidays (bad weather make-up days, etc.).
5. ____ ____ I understand that the MISD is not responsible for students during the class period/days during which their TCC classes do not meet.
6. ____ ____ I realize that since students are being given early enrollment at TCC for dual credit courses, students must be enrolled in the MISD throughout their course(s), or they will be dropped from TCC. If it becomes necessary for a student to withdraw from school in the MISD/TCC, the student will be responsible for his/her withdrawal from TCC. **I understand that refunds for TCC courses will not be made.**
7. ____ ____ I understand that students who earn a "D" or an "F" on their TCC transcript will be required to return to their MISD high school for the following semester/school year. I also understand that any student who earns a "D" or an "F" on his/her TCC transcript will not be allowed to return to TCC as a dual credit student for the remainder of his/her high school career.
8. ____ ____ I understand that **MISD students will not be allowed to drop a TCC course during a semester and cannot enroll into that same course at their MISD high school during the semester they are enrolled at TCC.** The exception could be a student who has been sent to the alternative high school campus where there is the possibility of being withdrawn from TCC and placed into a regular high school course.
9. ____ ____ I give permission to TCC to release grades to the MISD each semester this student is enrolled in the dual credit/early high school enrollment program.
10. ____ ____ I am aware that college courses can and often do require a minimum of 2 hours of study per evening. Also, in order to be successful at TCC, I realize that time must be budgeted wisely. **In addition, I realize that senior students must pass their spring semester TCC courses in order to graduate.**
11. ____ ____ I understand that all rules and regulations of the MISD apply in conjunction with TCC dual credit courses. These include but are not limited to **absences** and grades. I am aware that **TCC grades may be accessed by the student through the TCC Campus Cruiser online grading system.** I realize that it is the student's responsibility to contact his/her TCC professor(s) in the event of an absence. This contact needs to be made prior to the absence unless the absence is due to a sudden illness.

Student Signature

Parent Signature

Date